



Polk County, Texas

## ORDER

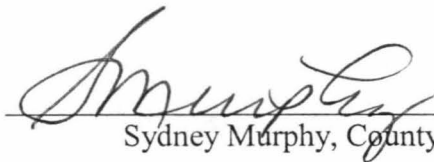
### OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

**WHEREAS**, in a regular meeting of the Polk County Commissioners Court held September 13, 2016, certain item/s as listed on Asset Management Forms attached hereto were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

**THEREFORE**, the aforementioned item/s on listed on Exhibit "A" (consisting of 3 page) of this Order are hereby designated as Surplus Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

**BE IT FURTHER ORDERED**, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.

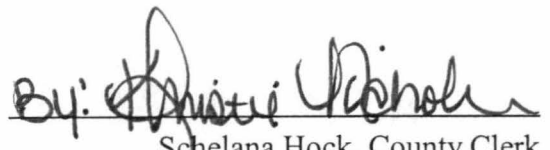


Sydney Murphy, County Judge

#### CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on September 13, 2016.

**IN WITNESS WHEREOF**, I have affixed my signature and the official seal of the Polk County Commissioners Court to this certification.



By: Schelana Hock  
Schelana Hock, County Clerk  
Polk County, Texas



# Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction Aug 17, 2016

Inventory Items	Description of Equipment	Serial Number
	HP Laser Jet P 2015dn	CNBJM69516
	Ink cartridge	TN-550

Transferring/Selling Dept. Courthouse Security

Dept. Head Signature Roy Brown

Receiving Department Maintenance

Dept. Head Signature \_\_\_\_\_

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:



# Polk County Asset Management Form

Type of Transaction (check one)

Transfer  
Surplus/Salvage  
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

9/12/16

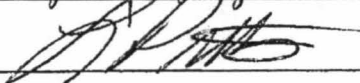
Inventory Items

Description of Equipment	Serial Number
Cubicles (2)	None

Transferring/Selling Dept.

Emergency Management

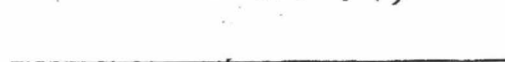
Dept. Head Signature



Receiving Department

Maintenance Engineering

Dept. Head Signature



DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED: